

# CITY OF MONTEBELLO

## REQUEST FOR PARKING CITATION PAYMENT PLAN

**Mail Completed Application To:**

**City of Montebello  
Planning and Community Development  
Parking Enforcement  
1600 W Beverly Blvd  
Montebello CA 90640**

LOW INCOME PLAN	
<ul style="list-style-type: none"><li>• Contingent on low income status verification (see next page)</li><li>• \$5 processing fee must be included with the first payment or added to the payment plan amount, at the option of the applicant.</li><li>• Delinquent fines and penalty assessments are waived when a low income plan is approved but are reinstated if applicant falls out of compliance with payment plan.</li><li>• For one time only, citations may be removed from DMV hold and added to a payment plan. A \$5 fee will apply.</li></ul>	

<b>Name:</b>		
<b>Street Address:</b>		
<b>City:</b>	<b>State:</b>	<b>Zip:</b>
<b>Phone:</b>	<b>Email:</b>	
<b>Citation No(s):</b>		

I request to pay the processing fee (Check One):  With 1<sup>st</sup> Payment  Added to Plan  
(IF NOT INDICATED, FEE WILL BE INCLUDED WITH FIRST PAYMENT)

I agree to make monthly payments until the citation is closed. If I fall out of compliance of the payment plan repayment schedule all fees and delinquent penalties that were previously waived will be reapplied, the full amount remaining becomes due immediately, and a DMV hold will be placed on the vehicle. Payment Plans are not available for citations on vehicles that are currently booted or towed. Per CVC 40220. – If a defendant's indigent status is found to have been willfully fraudulent, his or her fines and fees reduction shall be overturned and the full amount of fines and fees shall be restored. I understand the terms of the payment plan.

\_\_\_\_\_  
Signature  
Revised 2.2026

\_\_\_\_\_  
Date

## LOW-INCOME VERIFICATION

### Qualifications

To qualify for the Low-Income payment plan, you must meet one of the two following conditions

- 1) Your monthly income must be less than the following income limit:

Household Size (Check One)	Gross Annual Income Limit
<input type="checkbox"/> Individual	\$19,562
<input type="checkbox"/> Family of 2	\$26,437
<input type="checkbox"/> Family of 3	\$33,312
<input type="checkbox"/> Family of 4	\$40,187
<input type="checkbox"/> Family of 5	\$47,062
<input type="checkbox"/> Family of 6	\$53,937

Add \$6,875 for each additional household member above six.

- 2) You receive public benefits from any of the following programs

Supplemental Security Income (SSI) and State Supplementary Payment (SSP)	Cash Assistance Program for Aged, Blind, and Disabled Legal Immigrants (CAPI)	Supplemental Nutrition Assistance Program
County Relief, General Relief, or General Assistance	California Food Assistance Program	In-Home Supportive Services (IHSS)
Tribal TANF grant	Medi-Cal	CalWorks

### Documentation

Please provide a copy of either of the following to verify you meet one of the above conditions. Indigent determination cannot be made without supporting documentation.

- A. Proof of income from a pay stub or another form of proof of earning, such as a bank statement that shows that the income criteria as listed above is met. Incomplete documentation will result in denial of payment plan.
- B. Proof of receipt of benefits from one of the programs listed under Section 2 of the Qualifications.
- C. Proof of ownership such as the Vehicle Registration or Title.
- D. Valid form of Identification such as Driver's License, state issued ID or Passport.

#### Office Use

Confirm Registered Owner

Low Income Documentation Included  Yes  No

Approved: \_\_\_\_\_ Date: \_\_\_\_\_