

REQUEST FOR ADVANCE DEPOSIT HARDSHIP

Administrative Citations: City Code Section 1-59 (a)(b)

CITATION NUMBER(S)	DATE

PROPERTY OWNER INFORMATION

NAME	
ADDRESS	PHONE NUMBER (HOME)
EMAIL ADDRESS	PHONE NUMBER (CELL)

AFFIDAVIT IN SUPPORT OF REQUEST FOR ADVANCE DEPOSIT HARDSHIP WAIVER

The undersigned, having been issued a Citation as noted above desire to contest the Citation. The amount of the fine assessed by the Citation is \$_____ (Administrative Fine). I have filed a Request for Administrative Hearing (Hearing) pursuant to San Fernando City Code Section 1-58. Section 1-58 requires that, in order for the Hearing to be effective, it must be accompanied by either the Administrative Fine or a Request for Advance Deposit Hardship Waiver. City Code Section 1-59 requires that the Request for Advance Deposit Hardship Waiver be accompanied by a sworn affidavit, together with supporting documents, demonstrating to the satisfaction of the City Manager the person's financial inability to deposit with the City the full amount of the fine in advance of the hearing.

I HEREBY CERTIFY AS FOLLOWS:

- I am financially unable to deposit the administrative fine with the city because:*

- I have attached to this affidavit the following information, demonstrating my financial inability to deposit the administrative fine with the city:*

CERTIFICATION *I hereby certify under penalty of perjury that the foregoing statement and information provided by me is true and correct.*

SIGNATURE OF CITEE(S)	DATE
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EXAMPLE OF ACCEPTABLE DOCUMENTS INCLUDE

- Federal Tax Return
- IRS Form 1722- Verification of Non-filing
- Notice of Unemployment Award
- Verification of Social Security or Supplemental Security Income Benefits
- Notice of Action – General Assistance or Temporary Aid for Needy Families

FOR NOTARY PUBLIC USE ONLY

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____,
by _____

Proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

WITNESS my hand and official seal.

NOTARY PUBLIC SIGNATURE

NOTARY PUBLIC SEAL